



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
EGE UNIVERSITY	TR IZMIR02		
Institutional Contact		Prof. Dr. Atilla SILKU Vice-rector and Erasmus Institutional Coordinator Ege University Rectorate International Office Gençlik Caddesi No:12 35040 Bornova, Izmir, TURKEY E-mail : intrec@mail.ege.edu.tr Phone : +90 232 3112158 Fax : +90 232 3114355 Phone & Fax : + 90 2323399091	http://www.ege.edu.tr/ http://ebys.ege.edu.tr/ogrenci/ebp/tr/index.html
Academic Contact (313) Faculty Of Economics and Administrative Sciences		Prof.Dr.Ayla DEDEOĞLU Department of Business Administration, Faculty of Economics and Administrative Sciences, Ege Üniversitesi Kampüsü İktisadi ve İdari Bilimler Fakültesi	

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		35100 Bornova İZMİR Tel: +(90) 232 311 53 75 Fax: +(90) 232 311 40 10	
Nicolaus Copernicus University in Toruń	PL TORUN01		
Institutional Contact		<i>Erasmus Institutional Coordinator:</i> Mrs Ewa Derkowska-Rybicka (ewader@umk.pl) <i>Incoming students officer:</i> Mrs Małgorzata Grudzińska (incoming@erasmus.umk.pl) International Programmes Office, ul. Gagarina 11, 87-100 Toruń, Poland tel/fax. +48 56 6114929 tel. +48 56 6114928, 6112246	ERASMUS incoming information: www.umk.pl/en/cooperation/erasmus/ Course catalogue – department: www.wpism.umk.pl/index.php/international/courses-in-foreign-languages Course catalogue – university: www.umk.pl/en/cooperation/erasmus/students/study/ Semester dates: www.umk.pl/en/cooperation/guide/calendar/
Academic Contact Faculty of Political Science and International Studies		<i>Departmental Erasmus Coordinator:</i> Mr Dariusz Góra-Szopiński, PhD ul. Batorego 39 L 87-100 Toruń, Poland tel. +48 56 6112120 fax +48 56 6112119 chopin@umk.pl	

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies	Total number of months of the study periods or average duration
TR IZMIR02	PL TORUN01	313	Political	1 st 2 nd	4x5months	20 months

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

			Science and Civics	3 rd		
PL TORUN01	TR IZMIR02	313	Political Science and Civics	1 st 2 nd 3 rd	4x5months	20 months

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR IZMIR02	PL TORUN01	313	Political Science and Civics	5 (1 teacher x 5 days/academic year)	tbc upon request
PL TORUN01	TR IZMIR02	313	Political Science and Civics	5 (1 teacher x 5 days/academic year)	tbc upon request

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction levels	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR02	313	English	Turkish	B1	B1

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

PL TORUN01	313	Polish	English	B2	B2
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For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

TR IZMIR02: The University of EGE provides several tools for the integration and support of students in the university environment.

<http://ebys.ege.edu.tr/ogrenci/ebp/practical-information.htm>

TR IZMIR02: The University of EGE has the infrastructure to welcome students and staff with disabilities. <http://ebys.ege.edu.tr/ogrenci/ebp/facilities-needs.htm>

PL TORUN01:

- Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty. The list of Erasmus coordinators at NCU is available at www.umk.pl/en/cooperation/erasmus/coordinators/
- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs. More details and steps to follow available at: www.umk.pl/en/cooperation/erasmus/students/disabled/
Contact: International Programmes Office, +48 56 6114928, incoming@erasmus.umk.pl
- Additional information on medical care at NCU in Toruń is available at www.umk.pl/en/cooperation/guide/issues/#A2/
- Health and safety issues are a very important matter at our university; therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.
Contact: an English speaking psychologist, counselling@erasmus.umk.pl
- For the implementation of **STA/STT**-mobilities – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR02	01/07 APPLICATIONS AND NOMINATIONS DEADLINE	01/11 APPLICATIONS AND NOMINATIONS DEADLINE
PL TORUN01	1st June APPLICATIONS AND NOMINATIONS DEADLINE	1st November APPLICATIONS AND NOMINATIONS DEADLINE

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision **within 6 weeks**.

PL TORUN01 receives nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship). Students should apply according to the procedure given on www.umk.pl/en/cooperation/erasmus/students/application.

3. Transcript of Records

Transcripts of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI, given that the transcript form and all relevant course work documents have been submitted by the student.

4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

EGE UNIVERSITY

Please visit the official website to see information about grading systems;
<http://ebys.ege.edu.tr/ogrenci/ebp/general-arrangements.htm>

PL TORUN01

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu		ECTS	
Grade		Grade	Predicate
5		A	Excellent
4,5		B	Very Good
4		C	Good
3,5		D	Satisfactory
3		E	Sufficient
2		F	Fail
Zal. / pass		Participation; i.e. the student has successfully and regularly attended the course.	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone, fax)	Website for information
TR IZMIR02	✉: intrec@mail.ege.edu.tr Phone: +90 232 3112158	http://ebys.ege.edu.tr/ogrenci/ebp/practical-information.htm
PL TORUN01	✉: incoming@erasmus.umk.pl Phone: +48 56 6114928	www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs: www.msz.gov.pl/en/travel to poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR02	✉: intrec@mail.ege.edu.tr Phone: +90 232 3112158	http://ebys.ege.edu.tr/ogrenci/ebp/insurance.htm
PL TORUN01	✉: incoming@erasmus.umk.pl Phone: +48 56 6114928	www.umk.pl/en/cooperation/guide/issues/#A2

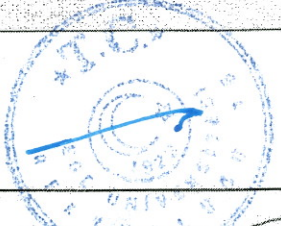

4.Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (Address,email, phone)	Website for information
TR IZMIR02	Ege University Student Village Kazım Dirik Mah. No:372 Ağaçlıyol Bornova / Izmir / TURKEY ✉: intrec@mail.ege.edu.tr Phone: +90 232 3112158	http://ebys.ege.edu.tr/ogrenci/ebp/accommodation.htm
PL TORUN01	✉: incoming@erasmus.umk.pl Phone: +48 56 6114928	www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation www.umk.pl/en/cooperation/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶ and Stamp
TR IZMIR02	Prof. Dr. Atilla SILKU Vice-rector and Erasmus Institutional Coordinator of Ege University	24.01.2014	
PL TORUN01 ⁷	Prof. Roman BÄCKER, Dean		 Prof. dr hab. Roman Bäckér

⁶ Scanned signatures are accepted.

⁷ At PL TORUN01 single-subject agreements are signed by the dean of relevant faculty, while multi-subject agreements by the Vice-rector for Education.